

Record of operational decision

Decision title:	Contract variation to extend the waste management and cleaning service of the pods for the period of 1 st May 2024 up to 31 st July 2024
Date of decision:	10/04/2024
Decision maker:	Corporate Director Community Wellbeing
Authority for delegated decision:	CW-07 Housing and homelessness support and solutions. This decision also supports The Homelessness Prevention Strategy 2020-2025.
Ward:	Countywide
Consultation:	Consultation has taken place through Herefordshire Homeless Forum with a wide range of statutory agencies and Community Voluntary Faith Sector groups.
Decision made:	To extend the length of the current contract awarded to Woodard Ltd Trading as Sarah's Hire to provide the continued provision of waste management and a cleaning service for the pods from 1 st May 2024 up to 31 st July 2024.
Reasons for decision:	The timeframe of the contract is being extended to make best use of the initial funding allocated which has not been fully utilised. The provision of a waste management and cleaning function will ensure the pods are appropriately cleaned and all waste is managed correctly as defined by the Waste (England and Wales) Regulations 2011.
Highlight any associated risks/finance/legal/equality considerations:	The financial risk is low as the contract value is not being increased, funding has previously been obtained from DLUHC to provide this service. The legal risk is low; consultation has taken place with legal colleagues and the current contract allows for the variation to be implemented within the council's contract procedure rules.
Details of any alternative options considered and rejected:	Doing nothing was rejected; the pods would not be able to be used without a waste management and cleaning service being in place. Funding has been obtained from DLUHC to provide this service, should the funding not be used for its intended purpose it would need to be returned to DLUHC.
Details of any declarations of interest made:	No Declarations of Interest made.

Signed..... Date:

Please ensure that signatures are redacted before publishing.